

Government of the People's Republic of Bangladesh
Office of the Project Director
Clean Air and Sustainable Environment (CASE) – Preparation Project
Department of Environment (DoE)
E-16, Paribesh Bhaban, Agargaon
Sher-e-Bangla Nagar, Dhaka-1207.

Memo No. Paribesh/CASE/FM Conslt. (part-1)/002/2008/1871

Date: 23 February 2014

Request for Expressions of Interest (EOI)
for
Financial Management Specialist (National)

1. The People's Republic of Bangladesh intends to apply for a credit in the amount of US \$ 70 million from the International Development Assistance (IDA) toward the cost of the proposed Clean Air and Sustainable Environment (CASE) project to be implemented by the Department of Environment and it intends to apply part of the proceeds to payments for the provision of consultancy services for the project by hiring a Financial Management Specialist.
2. The main objective of this consultancy is to provide all financial management support to the project including implement support ensuring timely completion of IDA/GoB financial management procedures.
3. The broad scope of works are preparation of budget, disbursement plan, fund management plan, fund replenishment, timely payment processing, Internal control, keeping books and records, keeping fixed assets records, Preparation of Financial Statements and Reports, Financial Disclosure, Interface with External Auditors, Internal Audit, Co-operation in follow-up action by Audit Committee, Training the Project Accounting Staff and other services as project demands.
4. The Project Director of the CASE Project now invites eligible persons to express their interest in providing the above services. Interested individual consultant must furnish information including their professional capability and experience to perform the services. Such information shall include description of previous similar assignment carried out, current availability, etc. The EOI will be assessed for short listing on the basis of qualifications and experience as follows:
 - A professional qualification (CA/CMA) with auditing background and Masters Degree in Accounting or in Business Administration, Commerce or equivalent.
 - Ten years experience in financial management of which at least three years in a managerial position in any government/semi government organizations being actively involved and fully conversant with large contract payments, GOB budget, fund release and reporting formalities, knowledge regarding rules and regulations for budgeting, accounting, financial reporting and auditing of World Bank fund operating conditions and reporting requirements. Experience in working with similar donor funded project will be an added advantage.
 - Hands on experience in Microsoft or similar computerized accounting system with ability to assist in implementation and customization, skills in software installation and trouble shooting will be an added advantage.
5. The consultant will be selected in accordance with the procedures set out by the GoB procurement guidelines, "Public Procurement Act 2006 & Public Procurement Rules 2008".
6. Expression of Interest (EOI) shall be submitted on or before 13 March 2014 on weekdays during office hours either in sealed envelope or through e-mail sent to Project Director, and be clearly marked Expressions of interest for Financial Management consultant.
7. The procuring entity reserves the right to accept or reject all EOIs.


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